

Junior Communications Advisor – internship

SolarPower Europe, with headquarters in Brussels, is recruiting a **Junior Communications Advisor** to support SolarPower Europe's external communications. SolarPower Europe is a member-led association representing more than 200 companies across the solar value chain. Our mission is to ensure more energy is generated from solar than any other energy source by 2030.

SolarPower Europe is one of the leading associations in energy and climate policy – named 'Best Overall European Association' at the European Association Awards 2019. We have a great story to tell, whether it is our award-winning market intelligence or leading the energy transition with innovative policy initiatives.

Communications is essential to the work we do; therefore, we are looking for a highly motivated Junior Communications Advisor to join our team. We offer a dynamic working environment and will give you valuable insight to the solar and energy sector in Brussels and help guide your career in the communications field.

Main tasks:

- Support media relations activities: media monitoring, drafting, proofreading, editing of external communications output (press releases, mailings, newsletter articles, etc.), management of the press data base
- Support marketing and events on marketing strategy and tools such as emails, social media, advertisement and promotion
- Website management (producing and publishing high-quality content, proofread and edit material, check content for accuracy, monitoring website using Google Analytics)
- Update and produce written and video content for our social media channels (Twitter, Facebook, LinkedIn, Instagram and YouTube)

Profile:

- Student status and internship should take place in the frame of the study programme
- Fluent English (Native speaker level preferred), any other European language is an asset
- Willing to work in a dynamic and multicultural association
- Relevant degree
- Passion for communications and renewable energy
- IT skills and first experience with website content management and design programmes is a plus
- Video and photo editing skills are desirable
- Strong written and oral communication skills
- Excellent organisational skills, flexibility, responsibility
- High attention to details
- Ability to work independently as well as in team and under pressure

Important – Conditions:

As per Belgian legislation, a monthly reimbursement (782 EUR) for expenses on a standard basis is planned. A signed **Convention de Stage** (a tripartite agreement signed by SolarPower Europe, the intern and his/her university or college) is required. Prospective interns **must** fulfil this requirement to apply.

Application:

SolarPower Europe
Rue d'Arlon 69-71
B-1040 Brussels, Belgium

Tel.: +32-2-704 46 70
Fax: +32-2-725 32 50
www.solarpowereurope.org



A CV (maximum 2 pages) and motivation letter (maximum 1 page) should be sent to k.thoring@solarpowereurope.org until **21 June 2019** quoting "**Junior Communications Advisor**" in the subject line.

Please note that only short-listed candidates will be contacted for an interview.
For more information on SolarPower Europe, please visit www.solarpowereurope.org

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